

# The Episcopal Church of the Good Shepherd

## **Vestry Meeting September 28, 2016**

Present: Nancy, Charlie, Carol, Elaine, Joe, Debbie, Patty, Pat, Kathy (clerk) and diocesan liaisons Pete Dempsey-Sims and Vicki Zust.

Excused: Katie

Meeting opened with prayer at 6:55 p.m. Joe moved, Carol seconded, and July minutes were approved unanimously. The proposed agenda was amended to include a Property Report – move to approve as amended by Elaine, seconded by Debbie, and accepted unanimously.

### Profile/Search Update with Vicki Zust and Pete Dempsey-Sims

Vicki has reviewed the Profile. It now needs to be approved by the vestry; Vicki stressed the importance of the vestry giving careful and thorough review of the Profile, as it is the vestry's responsibility to ensure its accuracy and ultimately approve it.

Vicki needs a copy of the home inspection report, as well as narrative of how (and if) deficiencies noted will be addressed. Finally, the vestry needs to determine whether the position is part- or full-time. Vicki further noted a warden change at Ascension and that she will be having a meeting with the wardens of both parishes to determine the path going forward.

In addition, Vicki noted her perception that Good Shepherd's profile is remarkably similar to that of a third parish that is currently searching and she brought this to the vestry's attention. There was consensus to have an exploratory conversation.

It was agreed that vestry members would read the Profile and send comments and/or approval electronically by Thursday, Oct. 6, to Profile Committee Chair Carol Burns and the wardens.

Pete reported that a warden can be an ex officio member of the Search Committee. She also continues to liaise with Ascension parish in their profile and search process.

## Wardens Report

Ann informed the wardens that she is willing to help with stewardship efforts. There was consensus that the wardens will get together with Ann and send out a letter, similar to last year's.

## Financials

Pledge and plate are slightly under budget but Pat reported that she is not concerned – some fluctuation over the year is typical, people “catch up” on pledges, etc. We are well under budget on rector expenses. Building and grounds expenses were covered by insurance.

Pat circulated Patty's audit letter. There were no discrepancies but some recommendations for better practices – to be discussed at next meeting.

Patty moved, Joe seconded, and all approved the financial statements.

## Property Report

Carol circulated minutes from Property Committee meeting, including bids that have been received for work needed in the rectory as well as throughout the rest of the property. Carol reviewed the Property Committee guidelines; there was discussion of when vestry approval should or should not be required for property committee expenditures – also to be discussed at next meeting.

## Old Business

Pat reported that the parish administrator's life insurance can continue to be covered as long as she is kept on the payroll (at \$0 compensation).

## New Business

Joe inquired about our relationship with School 54. Charlie will follow up. There was consensus on the importance of this community relationship.

Debbie moved, Carol seconded, and all approved adjournment. Meeting adjourned with prayer at 8:20 p.m.

Respectfully submitted,

Kathleen Boone

