

# The Episcopal Church of the Good Shepherd

## **Vestry Meeting June 22, 2016**

Present: Charlie, Nancy, Elaine, Joe, Carol, Patty, Katie, Kathy  
Excused: Pat, Debbie

Opening prayer was said at 6:30, followed by dinner. We welcomed Anne Markle, our incoming long-term supply priest, who shared with us her background and approaches to ministry.

The vestry meeting *per se* began at 7:15 p.m. Motion by Patty to approve minutes, as amended, second by Carol, and motion carried.

Joe moved, Katie seconded, to approve agenda and motion carried.

Nancy noted that she scanned and sent out the vestry welcome packet containing by-laws and other information.

Although the May minutes indicated the letter of agreement with Anne Markle would be reviewed before submission, it was actually reviewed at this meeting. Joe moved to accept the letter of agreement, as amended (from 3 to 2 weeks of vacation), and Elaine seconded. Discussion ensued and the agreement was unanimously accepted. The agreement reflects three units, with flexibility to add a fourth.

Nancy reported on the Strawberry Festival: \$410 from basket raffle; 50/50 split yielded \$80; and \$1266 was sold in food tickets. Final accounting remains to be done. There was considerable discussion of not having enough parishioners volunteering to staff the festival, together with some concern that the event used to occur on a larger scale as our gift to the community. It was noted that Good Shepherd has only 47 households at present. In addition, Ascension's recent change from Sunday to Saturday afternoon service time impacted their participation. Suggestions for next year include: being more proactive about soliciting volunteers for specific unfilled slots; involving children in age-appropriate tasks; and welcoming non-parishioners intentionally, including having a small handout available to give to visitors. More visible, reliable signage for ticket prices and wayfinding is also needed.

Kathleen Bassett is requesting additional rehearsal hours for her chorus. Charlie will be looking into this, as well as arrangements for the dog training organization using our space.

Charlie raised the topic of resuming Shepherd's Tables; Renee and Austin are available and interested, but the question of sufficient participation/burnout, as just noted above, also pertains.

Patty has distributed audit recommendations to the wardens to ensure observation of best practices in financial controls. Discussion ensued regarding the difficulty of finding documents and other policy/procedure information, especially in the absence of a rector.

Nancy stressed the importance of both wardens receiving all email communications.

Elaine reported, with thanks to Charlie, that the St. Francis Garden has been completed.

Carol reported that creating the profile is nearing completion.

Joe moved and Patty seconded that the financials be accepted. Motion carried. Patty did suggest showing withdrawals and deposits to the endowment and Pat will be doing that.

Susan Woods has offered to facilitate joint vestry meeting of Good Shepherd and Ascension, to be discussed at next meeting.

Moved by Joe, seconded by Carol, and acclaimed by all, meeting adjourned with prayer at 8:38 p.m.

Respectfully submitted,

Kathleen Boone